

**K.R. Mangalam University  
Gurugram**

Ref. No./KRMU/IQAC/MOM/01

Dec 13, 2017

**Minutes of the First IQAC meeting held on Dec. 12, 2017 in the conference room of the  
university**

The first meeting of the IQAC was held on Dec. 12, 2017 in the conference room of the university in the august presence of the Hon'ble Chancellor.

Following members attended the meeting:

- **Prof. R. K. Mittal**, *Vice Chancellor (Chairperson)*
- **Dr. Ranjit Varma**, *Dean, SOET Coordinator(IQAC)*
- **Dr. Diwakar Padalia**, *Controller of Examination*
- **Dr. Somdutt**, *Dean SOLW*
- **Dr. Meena Bhandari**, *Dean SBAS*
- **Mr. Abhay Sharma**, *Registrar*
- **Ms. Manvi Arora**, *Dy Registrar*
- **Ms. Minakshi Katoch**, *Associate Professor*
- **Dr. Meghna Chhabra**, *Associate Professor*
- **Dr. Aashish Sharma**, *Assistant Professor*

Special Invitee:

- **Prof. K.K. Aggarwal**, *Chancellor*

Ms. Sapna Sharma, Mr. Manish Jindal, Mr. Harmanpreet Singh Gill (1401020010) and Dr. Anthony Raju could not attend the meeting.

At the outset, Prof. R K Mittal, Vice Chancellor (Chairperson) expressed his deepest gratitude to Hon'ble Chancellor, Prof. K.K. Aggarwal for agreeing to join the first IQAC meeting and give guidance to the IQAC with his rich experience. Vice Chancellor Sir said, we are very lucky to have Chancellor Sir with us as he has a vast experience of NAAC.

Chairperson welcomed all the members to the first meeting of IQAC.

Hon'ble Chancellor Prof. K.K. Aggarwal, while welcoming all the members of the newly constituted IQAC, emphasized the role of IQAC for any university. He said that IQAC is a very important committee. With the formation of IQAC, all the activities that are important for the KRMU will be

planned and funds required for them will be provided after proper proposals are made. This would make the things easier to manage, hence, by the formation of IQAC, gives an opportunity to plan the things better.

Prof. Aggarwal said as far as KRMU is concerned, our schemes of studies have no problem. Almost every aspect has been taken care of by our Vice Chancellor Prof. Mittal. He further said our examination system is also working quiet well. One may not find any difficulty with it. One weak area would be Faculty. Other weak areas where IQAC needs to work are research, incubation, CSR activities and international tie-ups on which IQAC will have to focus.

Chancellor Sir suggested that with government directives every MP, MLA has to adopt a village. With the help of management, we could get the MP's fund and modernize any village by providing legal aid, adult education or even modernizing their daily activities like health and hygiene, atta chakki etc. Chancellor said that even giving career counseling to 12<sup>th</sup> boys and girls will also help them.

Vice Chancellor emphasized on the importance of IQAC for the growth of university and its moving towards getting NAAC accreditation. As the university is going to complete five years of its existence and four batches would have graduated by the end of the current academic year, university will be eligible to apply for NAAC accreditation next year. It is the right time to start preparing for the NAAC Self Study Report (SAR), an essential requirement of NAAC accreditation process. He asked all members to study the process of NAAC accreditation in detail, understand their criteria and radar system.

He told that NAAC has 7 criterions for evaluation and we must work to meet these 7 criterions for fulfilling requirements of NAAC. He said we should rank ourselves today, on each of these seven criteria and then again rank after 6 months and find out the weak areas where we have to work before going for NAAC.

Dr Ranjit Varma, Coordinator IQAC explained to the members about IQAC and its role. He said that main role of IQAC is to improve the academic and administrative quality of the institution. He emphasized upon modern methods of teaching, emphasizing quality culture and sharing our research findings, and research activities with national and international universities. Creating benchmarks for teaching and other institutional activities, feedback of students, parents and other stake holders, organizing workshops, and maintaining databases for all the pertinent information, and preparing AQAR as per the guidelines of NAAC, are all the important activities for IQAC.

Then Vice chancellor explained the seven-criterion being followed by NAAC in detail.

It was decided that seven teams shall be formed for taking forward the IQAC activities focusing on the seven NAAC criteria. Vice chancellor, with the consent of members, formed the following seven teams with team leaders to collect the data, as of now, required to meet the 7 NAAC criterions. The seven Teams and Team Leaders were decided as:

1. Curricular Aspects – Ms. Minakshi Katoch
2. Teaching-Learning and Evaluation – Dr. Diwakar Padalia
3. Research, Innovation and Extension – Dr. Meghna Chhabra


4. Infrastructure and Learning Resources – Dr. Aashish Sharma
5. Students Support and Progression – Ms. Sapna Sharma
6. Governance, Leadership and Management – Ms. Meena Bhandari
7. Instructional Values and Best Practices – Dr. Somdutt


The overall support will come from Registrar and Dy. Registrar. Vice Chancellor said, Registrar will give all infrastructure and secretarial level help wherever required. Registrar suggested the name of Mr. Rakesh in Registrar's office, as he knows short hand and typing and will be of great help in taking notes and maintaining records. All the Schools, departments and staff of the university shall provide all support to IQAC.


Vice Chancellor suggested each of the above-mentioned committee leaders shall add more members in their team as one person cannot bear the workload with heavy teaching laced and other engagements, and more faculty members shall be involved in the preparation for NAAC. He told the committee leaders to add 3-4 more members to their teams and share their names with the coordinator.

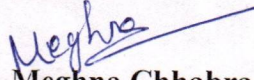
Suggestion came from some members regarding revision of Vision statement of the university. Members were asked to read the current Vision and Mission statements and come up with suggestions.

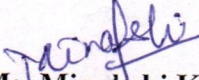
Meeting ended with vote of thanks.

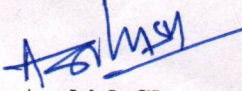
  
**Ms. Manvi Arora**  
 Dy Registrar

  
**Dr. Diwakar Padalia**  
 Controller of Examination

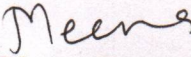
  
**Mr. Abhay Sharma**  
 Registrar

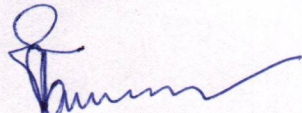
  
**Dr. Meghna Chhabra**  
 Associate Professor

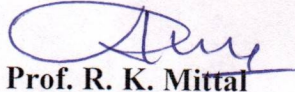
  
**Ms. Minakshi Katoch**  
 Associate Professor

  
**Dr. Aashish Sharma**  
 Assistant Professor

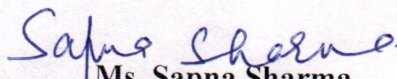
  
**Dr. Somdutt**  
 Dean SOLW

  
**Dr. Meena Bhandari**  
 Dean SBAS

  
**Dr. Ranjit Varma**  
 Dean SOET, Coordinator IQAC

  
**Prof. R. K. Mittal**  
 Vice Chancellor (Chairperson)

I have seen the minutes:

  
**Ms. Sapna Sharma**  
 Assistant Professor