



Internal Quality Assurance Cell

Minutes of Meetings

Ref. No./KRMU/IQAC/MOM/2022-23/41

Dated: Feb 10, 2023

13th meeting of IQAC was held on February 10, 2023, at 2 PM in the conference room under the chairmanship of Vice Chancellor. The following attended the meeting:

Prof. C.S. Dubey- Vice Chancellor & Chairperson IQAC

Prof. Pushplata Tripathi- Pro Vice-Chancellor

Dr Seema Raj- Member

Dr Pawan Kumar- Member

Prof Tania Gupta- Member

Dr Anshul Saluja- Member

Dr Vineet Dahiya- Member

Dr Diwakar Padalia- Member

Dr Pankaj Gupta- Member

Dr Shikha Dutt Sharma-coordinator IQAC

Dr Meena Bhandari- Director IQAC

Director IQAC welcomed the members of IQAC to the meeting. She appreciated that the IQAC team had done the herculean task of collecting data regarding various processes and activities taking place in the university, and it is appropriate time to analyze the compiled data. She presented the agenda of the meeting before the members.

Agenda 13.1: To confirm the minutes of IQAC meeting held on September 1, 2022

Minutes of 12th meeting of IQAC were circulated and as no objections were obtained, minutes were confirmed (Annexure I).

Agenda 13.2: To report action taken on IQAC meeting held on September 1, 2022

Action report taken on minutes of 12th meeting of IQAC was presented as per Annexure II. Members noted the same.

Agenda 13.3: To report the status of Curricular Aspects

Prof Tania Gupta presented status report of curricular Aspects as per Annexure-III. Following suggestions were given:

- All schools in each program are to create the Course Mapping Matrix, which will show relevance to local, national, regional, and global developmental needs.
- A Handbook of PO, CO with Course Mapping Matrix has been prepared
- School-wise presentations must include a graphical representation of the curriculum focus on employability/ entrepreneurship/ skill development, and content should be highlighted in the course content of program handbooks.
- Schools must be advised to incorporate field projects/ research projects/ internships in most programs and get it approved in BoS 2023-24 to improve the students' experiential and research skills.
- Feedback reports and action taken reports should also be uploaded on CODA.

Agenda 13.4: To report the status of Research, Innovations and Extension

Dr Pawan Kumar and Dr Seema Raj apprised the committee about Research, Innovations and Extension status as per Annexure IV. Following suggestions were given:

- Faculty needs to be motivated to write and submit projects to relevant agencies. JRF can be appointed under approved projects.
- Faculty must be encouraged to publish quality papers in WoS, Scopus and other relevant platforms. Faculty should apply for national/ international fellowship/financial support. Tracking of Faculty publication records should be done.
- Five case study reports based on extension activities conducted in the past should be prepared either by schools or NSS.
- Research Office needs to apprise faculty about call for projects, call of books, book chapters etc.

Agenda 13.5: To report the status of Infrastructure and Learning Resources

Dr Pankaj Gupta apprised members about the status of the university's infrastructure facilities as per Annexure V. He gave the Following suggestions were given:

- Every School must prepare their files regarding the number of Classrooms / ICT enabled classrooms / Studio's /Lab data, Specialized facilities like museums, CIF, moot court etc. with supporting data and Geotagged photographs
- The Pharmacy Museum needs to be revamped, and the Art Gallery needs to be updated.
- Geotagged Photographs should be taken of all seven specialized facilities: CIF, Moot Court, LCS, Museum, Animal House, AV Center, and Art Gallery

Agenda 13.6: To report the status of Student Support and Progression

Dr Anshul Saluja presented the following status report as per Annexure V:

- Regular classes for competitive exams are being conducted in SBAS, SOET, SOED

- Capacity development and skills enhancement initiatives (Soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills, Awareness of trends in technology) have been undertaken by the institution in the past five years.

Following suggestions were given:

- Central repository of event photographs to be maintained by SJMC.
- Central files have events categorized according to the metric to be created; event data/ original files are to be in the schools.
- Announcement of awards for contributions from alumni.
- IELTS coaching is being organized by CDC
- Senior faculty members from schools to be engaged in reaching out to passed-out students from their departments and coordinate with the central team. Alumni members of KRMU are to be involved in the Alumni Association.

Agenda 13.7: To report the status of Governance, Leadership and Management

Dr Meena Bhandari presented the status report on governance, leadership, and management as per Annexure VI. The following suggestions were given:

- NEP Implementation strategy needs to be formulated and data for Programs adopting multiple entry and exit options as per NEP /VAC courses/Skill enhancement courses/MOOC courses offered needs to be collated.
- The dean of Schools must motivate their faculty to participate in conferences and ask for financial aid from the university through the research and development cell; the Dean may be asked to prepare list of professional bodies and forward to the Research and Development Cell for getting memberships for faculty of their School
- Deans must ensure that each school's faculty attends at least two FDPs/Orientation programs/Refresher courses, etc., per year. Schools must organize conferences and FDPs to upgrade faculty knowledge.
- The Academic and Administrative Audit template is to be finalized and shared with Schools for submission of the 2021-22 and 2022-23 AAA reports.

The meeting ended with a vote of thanks to the Chair.

Meena
Director

IQAC

IQAC
K.R. Mangalam University,
Sohna Road, Gurugram-122103