Internal Quality Assurance Cell

MINUTES OF THE 17th MEETING OF IQAC

Ref. No./KRMU/IQAC/MOM/2023-24/71   **Dated: May 20, 2024**

17th meeting of IQAC was held on May 2, 2024, at 3:00 PM in the conference room under the chairmanship of Vice Chancellor. Following attended the meeting:

S. No.	Name	Designation
1.	Prof. Raghuvir Singh, Vice Chancellor	Chairperson
2.	Registrar (Ex-Officio)	Member
3.	Controller of Examination (Ex-Officio)	Member
4.	Dr. Meena Bhandari (SBAS)	Member
5.	Dr. Tania Gupta (SOED)	Member
6.	Dr. Pankaj Gupta (SMAS)	Member
7.	Dr. Seema Raj (SBAS)	Member
8.	Dr. Vineet Dahiya (SOET)	Member
9.	Dr. Anshul Saluja (SOED)	Member
10.	Ms. Jyoti Kataria (SOET)	Member
11.	Mr. Ansh Kumar (2206860007)	Member
12.	Dr. Shikha Dutt Sharma (SOHS)	Coordinator
13.	Dr. Manasvi Maheshwari (SJMC)	Director IQAC

Following members could not attend the meeting:

1.	Finance Officer (Ex-Officio)	Member
2.	Mr. Manish Jindal	Member
3.	Ms. Kanishka Gupta (1903090001)	Member
4.	Ms. Shefaly Dutta (Academic Partnership Leader-IBM)	Member

Agenda No.	Agenda Detail	Annexure
17.01	**To confirm the minutes of the 16ᵗʰ meeting of IQAC held on 23ʳᵈ January 2024 *as per annexure.*** Chairperson IQAC highlighted the necessity of making the minutes of the 16th meeting accessible to all the members, ensuring continuity and clarity in discussions. The director of IQAC will share the minutes with all the members.	
17.02	**To apprise the revised constitution of IQAC, K.R. Mangalam University *as per annexure.*** Dr Manasvi informed about the revised constitution of IQAC and welcomed the new members and Chairperson. It was proposed that future meetings include all deans to foster comprehensive decision-making.	A
17.03	**To report action taken on the decisions/ recommendations made in the 16ᵗʰ meeting of IQAC held on 23ʳᵈ January 2024 *as per annexure.*** This agenda item will be taken up in the next meeting after confirmation of the minutes of the 16th Meeting.	
17.04	**To discuss the revised draft of the Academic and Administrative Audit for 2024-25 as per the *annexure.*** Dr Manasvi presented the draft AAA template. The chairperson suggested that benchmarks should be defined according to the statutory, ranking, and accreditation bodies. Dr Manasvi will work on a revised template based on these suggestions.	B
17.05	**To propose a credit system for extra-curricular/NSS/cultural/sports activities *as per annexure.*** The chairperson proposed that all extracurricular activities, such as NSS, Sports, etc., should be credit-based. Students should earn certain credits for participating in extracurricular activities. This is important, keeping in mind the holistic development of the students. The matter will be discussed with all the Deans in the	

		next meeting.	
		It was suggested that every student should be encouraged to hold membership in at least two clubs, fostering a sense of community engagement and holistic development.	
		The introduction of a credit system for student participation in sports and cultural activities was deliberated upon, aiming to incentivise and recognize extracurricular involvement among students.	
17.06		**To propose a draft of the IQAC Manual** *as per the annexure*	
		Dr Manasvi presented the draft of the quality manual.	
		The Chairperson emphasised the importance of integrating global accreditation standards, particularly QS ranking, into the IQAC manual, ensuring alignment with international benchmarks for quality assurance. The edited version will be shared with all for their review.	
		The discussion focused on redefining IQAC's vision to encompass the university's future trajectory, aligning strategic initiatives with long-term goals and aspirations.	C
		The IQAC's role in facilitating the formation of committees aimed at enhancing the smooth functioning of the university was emphasized, underscoring the importance of collaborative efforts in institutional governance.	
		Streamlining feedback forms to enhance clarity and effectiveness in soliciting input from stakeholders was discussed, emphasizing the need for systematic feedback mechanisms to drive continuous improvement.	
		It was also proposed to review the policies, committees should be constituted to update or revise the desired policy.	
17.07		**To propose indexing of files/documentation in school/department/committees etc** *as per annexure.*	
		Mr Deepak Mishra, Deputy Registrar emphasized the importance of indexing and cataloguing in all schools and departments to streamline information management and facilitate easy access to resources.	D
		Mr. Deepak was tasked with spearheading the formation of a committee focused on university-wide data integration, aimed at developing a standardized template to streamline data management processes across departments.	

17.08	**To propose a plan for Training Needs Identification (TNI) for all faculty members *as per annexure.*** The chairperson suggested identifying the need for faculty training. It is important that we train faculty according to their professional interests and skills. It was advised to utilize the faculty competency model for the Training Need Identification (TNI) committee, ensuring alignment with faculty development goals. Dr Tania Gupta will work on this in consultation with the Vice-Chancellor.		
17.09	**Any other matter with the permission of the Chair.** **Common Glossary Implementation**: The establishment of an IQAC or common glossary was proposed to enhance communication and ensure a shared understanding of terminology across the university community.		

Dr Manasvi Maheshwari

Director-IQAC