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Dated: 27 January, 2025

Minutes of the 19th Meeting of the Internal Quality Assurance Cell (IQAC)

The 19th meeting of the Internal Quality Assurance Cell (IQAC) of K.R. Mangalam University was held on 27 January 2025, at 1:30 P.M in A401, Conference Room.

The following attended the meeting:

Prof. Raghuvir Singh- Vice Chancellor, KRMU, Chairperson IQAC
Dr. Rahul Sharma- Registrar (Ex-Officio)
Dr. Vineet Dahiya- Controller of Examinations (Ex-Officio)
Mr. Deepak Mishra, Deputy Registrar
Dr. Seema Raj- Member
Dr. Meena Bhandari - Member
Dr. Anshul Saluja- Member
Ms. Jyoti Kataria-Member
Dr. Shikha Dutt Sharma- IQAC Coordinator
Prof. Tania Gupta - Director IQAC

The meeting commenced with a warm welcome by Prof. Tania Gupta, Director, IQAC. She greeted all members and appreciated their continued support. The Chairperson, Prof. Raghuvir Singh, commended the faculty's efforts in compiling and organizing the necessary documentation for the NAAC submission. The agenda items were then formally presented by the Director, IQAC, for discussion.

19.01: To confirm the Minutes of the 18th IQAC Meeting held on October 26, 2024.

The minutes of the 18th meeting were circulated in advance. As no suggestions or objections were received, the minutes were confirmed and approved as per **Annexure I** of the agenda item.



19.02: To report the Action Taken Report on the Minutes of the 18th IQAC Meeting held on October 26, 2024.

The committee was apprised of the actions taken on decisions made in the 18th IQAC meeting. Members took note of the same with satisfaction as per **Annexure II** of the agenda item.

19.03: Presentation of Action Taken Report on the Academic and Administrative Audit (AAA) held on September 14–15, 2024.

The committee was informed in detail about the actions implemented in response to the resolutions passed during the 18th meeting of the Internal Quality Assurance Cell (IQAC), held on October 26, 2024. The members appreciated the timely and effective execution of the decisions and acknowledged the collaborative efforts of all departments and functional units in ensuring compliance with the action points. The Action Taken Report was placed before the committee and is enclosed as **Annexure III** of the agenda item.

19.04: To report the IQAC Initiatives in Odd Semester 2024–25.

Dr. Shikha Dutt Sharma, IQAC coordinator outlined the following key initiatives undertaken in the odd semester 2024–25:

Faculty Development Programmes (FDPs):

- Blockchain and Cyber Security
- Research Grants and Writing Effective Proposals
- Leveraging Technology for Enhanced Teaching-Learning

Conference Organized:

- Educational Reforms and Advancements, in collaboration with the Council for Teachers' Professional Development (CTPD), India

Experiential Learning Calendar Activities:

Events and initiatives were conducted as per the experiential learning calendar for the odd semester 2024-25.

Quality Enhancement Activities:

- Quality Improvement Programme on Enhancing Educational Excellence
- Workshop on Outcome-Based Education (OBE)



- Intensive Teaching Workshop

Quarterly School Newsletters (October–December 2024):

The first round of school-level newsletters was successfully prepared and circulated.

Relevant enclosures to this agenda item have been placed at **Annexure IV**.

19.05: Report on NAAC Peer Team Visit – November 21–23, 2024.

Prof. Tania Gupta, Director IQAC apprised the members that the NAAC Peer Team visit was successfully conducted from 21-23 November 2024 as part of the institutional assessment and accreditation process. During the visit, the team comprehensively reviewed the University's academic processes, administrative systems, infrastructural facilities, student support mechanisms, and co-curricular activities. The Chairperson IQAC extended congratulations to the entire university fraternity—including faculty, staff, and students—for their dedicated efforts, seamless coordination, and exemplary conduct throughout the visit. The members acknowledged the collective commitment displayed across departments to uphold the 'quality benchmarks of higher education. It was also informed that the final accreditation outcome from NAAC is awaited and will be duly shared with all stakeholders once officially received.

19.06: Planning for Teaching Quality Monitoring at the School Level.

The members discussed the need to strengthen mechanisms for monitoring and enhancing teaching quality across all Schools of the University. It was recalled that an Intensive Teaching Workshop was conducted in July 2024, aimed at building faculty competencies in instructional design, learner engagement, and outcome-based education. In continuation of that initiative, the following multi-tiered plan was proposed for systematic teaching quality monitoring:

School-Level Monitoring Framework: Each School, under the leadership of the Dean, will establish a formal internal mechanism for monitoring classroom teaching. This may include classroom observations, review of lesson plans, student feedback analysis, and peer reviews.

Teaching Effectiveness Review: Deans and HoDs will conduct periodic evaluations of faculty teaching practices, including instructional delivery, curriculum alignment, learner engagement, and use of technology in classrooms. Constructive feedback will be shared to support continuous improvement.



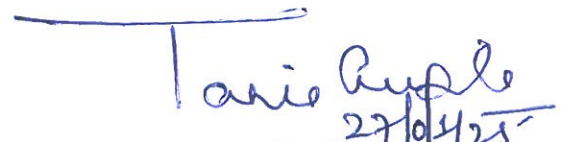
Mentoring and Support: Senior faculty members and academic coordinators will mentor junior or newly inducted faculty members. This peer mentoring will focus on lesson planning, teaching strategies, learner assessment, and academic record-keeping.

Collaboration with IQAC: Schools will collaborate with IQAC to align their internal monitoring systems with institutional quality standards and NAAC accreditation parameters. Reports generated through this system may be used as part of institutional data for audits and quality enhancement initiatives.

Documentation and Review: All monitoring activities and feedback will be systematically documented and reviewed periodically. Schools will submit monthly reports to IQAC highlighting improvements, challenges, and actionable points.

The members emphasized the importance of creating a culture of academic accountability and reflective teaching practice, and endorsed the proposal. The implementation of this plan will commence in the upcoming semester, with IQAC providing guidelines and formats for uniformity.

The meeting concluded with a formal vote of thanks to the Chair and all esteemed members for their valuable contributions and active participation.


27/04/25
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Vice Chancellor
Registrar
Controller of Examinations
All IQAC Members
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