



**Internal Quality Assurance Cell**

Ref. No./KRMU/IQAC/MOM/2018-19/03

13/9/2018

**Minutes of the Third IQAC meeting held on 13/9/2018 in the Conference room, A-Block**

The third meeting of the IQAC was held on September 13, 2018, in the university's conference room.

Following members attended the meeting:

- **Prof. Aditya Malik** Vice Chancellor (Chairperson)
- **Dr. Diwaker Padalia** Controller of Examination
- **Dr. Meena Bhandari**, Dean SBAS
- **Dr Arti Koul Kachroo** Dean SOED
- **Dr Kiran Bala** Dean SJMC
- **Ms. Minakshi Katoch** Assistant Professor
- **Ms Sapna Sharma** Assistant Professor
- **Dr Seema Raj** Assistant Professor
- **Dr Ravinder Kumar** Administrative Officer
- **Dr Ranjit Varma** Coordinator /Director of IQAC

IQAC Director welcomed everyone in the 3<sup>rd</sup> meeting of IQAC and asked permission from chairman to conduct the meeting. Following agenda were placed before the members:

**Agenda 3.01: To confirm the minutes of 2<sup>nd</sup> Meeting of IQAC held on Mar 10, 2018**

The minutes of the 2<sup>nd</sup> Meeting of IQAC held on Mar 10, 2018, were circulated. No comments were received, and minutes were confirmed. (Annexure I)

**Agenda 3.02: To report the progress of compilation of data for NAAC-SSR**

Criterion Heads presented the status of work done so far. They also shared challenges faced in collecting data. It was apprised in the meeting that the registrar office would support compilation of student data pertaining to diversity, admitted, reserved category, faculty, finance details etc.

**Agenda 3.03: To propose the infrastructure facilities development for Divyangjan**

It was emphasized by Dr Arti that university must develop the infrastructure and provisions to facilitate independent functioning of Divyangjan, She presented the proposal for making campus inclusive and procuring facilities for Divyangjans.



**Agenda 3.04: To propose the establishment of computer center for Research Scholars**

Dr Seema Raj proposed the establishment of computer center for Research Scholars the same was discussed and all the members agreed that this would facilitate advanced research work as most of things are now available via advanced technology and will provide a comprehensive data base.

**Agenda 3.05: To propose an internal audit of all the schools and offices.**

Prof. Aditya Malik proposed that IQAC should conduct an Internal Audit of all departments and schools. A presentation should be made by all deans during the audit to showcase their school's achievements.

**Agenda 3.06: To ensure faculty apply for research projects/publications.**

Dr Ranjit Varma proposed that faculty should be encouraged to apply for research projects and publish papers in reputed journals. Dr Seema proposed a research incentive scheme to be introduced. It was also apprised that Workshop on URKUND Anti Plagiarism Service was organized on May 7, 2018.

The meeting ended with a vote of thanks to the Chair.



**Director  
IQAC**

**IQAC**  
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