



湖北大学  
HUBEI UNIVERSITY



## Agreement on Exchange Student Program Between K.R. Mangalam University And Hubei University

### I. Agreement Purpose

To promote the internationalization of their students, Hubei University, China and K.R. Mangalam University, India, agreed to set up an exchange student program, and thus this agreement is signed.

### II. Program Overview

1. Each academic year one university shall allow no more than 10 students from the other university to be enrolled as exchange students. In general, the exchange period is to be 3 (three) to 12 (twelve) months. The actual number of students to be exchanged and the actual exchange length shall be determined by mutual consultation in advance.
2. Exchange students shall undertake the scheduled tuition fees of the home university.
3. The host university shall waive tuition fees for the exchange students.
4. Exchange students are required to be regular students who are registered in the bachelor, master, or doctoral program at the home university.

### III. Program Details

1. The responsibility of the home university
  - 1.1 The home university shall select qualified exchange students based on the requirements of the host university.
  - 1.2 The home university shall keep in touch and exchange information with the host university.
  - 1.3 The home university shall assist the exchange students in handling dispatching procedures and other issues.
  - 1.4 The home university shall examine and verify the scores and performances of the exchange students during their exchange period, and give academic credits to each exchange student after their returning to the home university.
2. The responsibility of the host university
  - 2.1 The host university shall inform the exchange students of the application starting and ending dates, the actual exchange student number, selectable majors or courses, etc. in advance, so as to leave them enough time to apply for and handle procedures.
  - 2.2 The host university shall decide whether to receive the selected exchange students provided by the home university.
  - 2.3 The host university shall examine and verify the academic performances of the exchange students, and provide every exchange student an official transcript, academic record/ evidential documents, etc.

2.4 The host university shall assist the exchange students in arranging accommodations on campus or near the campus.

2.5 The host university shall provide useful information on visa guidance, transportation and living as well as ensure in-campus security protection.

### 3. The responsibility of exchange students

3.1 Exchange students shall formulate a detailed study plan during the exchange period after consulting the tutors of both the home and host universities' tutors.

3.2 Exchange students shall possess the level of language proficiency that is requested by the host university in order to be accepted and complete the appropriate course study.

3.3 Exchange students shall undertake the other fees, including visa fees, registration fees; text books fees, living fees, accommodation fees, transportation fees, medical fees, etc.

### IV. Others

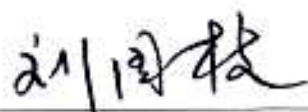
1. The above articles can be modified or altered after negotiation between the two universities.

2. This Agreement shall be effective on the date of its signing. A minimum period of six months writing notice shall be required from either party wishing to terminate the Agreement. In the event of termination, the rights of either side already dispatched exchange students or incoming exchange students shall not be influenced.

3. This Agreement shall remain in force for a period of 5 (five) years. At the end of the 5 (five)-year period, this Agreement can be renewed by mutual negotiation and agreement.

4. This Agreement shall be implemented in accordance with the Chinese version.

Signed by:



**Prof. Dr. Liu Guozhi**  
Director, International Office  
Hubei University



**Prof. Dr. Arti Koul Kachroo**  
Dean, School of Education  
K.R. Mangalam University

Date: October 17, 2018

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